



## Process for TEFG processing funding applications

Funding awarded to Linthouse Housing Association under this additional allocation continues to respond to crises support directly relating to the impact of Covid-19 on the Govan community. For the purposes of this fund, this is defined as Glasgow City Council Ward 5. All funding awarded must evidence spend and delivery of outputs by 30<sup>th</sup> September 2020. To ensure compliance with the Scottish Government's Offer of Grant, there is a need to ensure that all funding awarded by Linthouse Housing Association is evidenced by a robust process and that the TEFG have overall oversight – all proposals submitted will be reviewed and approved by this group.

**Priorities** – key priorities have been identified through a process of community engagement (GTP) and a search of national emerging evidence– these are detailed within Appendix 4 (TEFG - ToR) and highlighted below:

- Mental health & wellbeing
- Support to victims of abuse
- Financial Inclusion – access to advice and information
- Employment advice and support
- Digital Inclusion
- Access to food for the most vulnerable
- Provision of support and resources to local organisations to enable them to adapt & response to Phase 3 for the benefit of the local community.

**Addressing key issues** – due to the nature of this funding and upon advice from The Scottish Government, this funding round will **not be** an open application process. In order to achieve the tight delivery timescales, our approach is to target organisations that have the capacity to mitigate against these identified priorities and use existing partnerships that are able to support the progression of the majority of proposals.

**Thematic Groups** - Existing GTP Thematic Partnerships are invited to prepare a coordinated approach to the identified priorities. Expression of Interest (EOIs) should be submitted by organisations delivering services and activities that have the potential to respond to the target areas. Organisations submitting an EOI are not restricted to those delivering services /activities within GTP, rather can relate to the boundaries defined by Govan (Ward 5).

Process Summary

- Thematic Group Lead will liaise with relevant organisations across Govan regarding the process
- EOI submitted by individual organisations to Thematic Group Lead
- EOI reviewed by Group Lead with recommendations recorded within EOI Assessment Spreadsheet and the TEFG advised of the outcomes of all EOIs. If a decision is made

to reject/exclude an EOI from the Action Plan, reasons given must be recorded within the EOI Assessment Spreadsheet.

- Thematic group prepare an Action Plan and Group Proposal, based on information submitted through EOIs.
- All three documents (EOI Assessment Spreadsheet, Action Plan and Group Proposal) are to be submitted to TEFG ([govancommunities@comlinks.org.uk](mailto:govancommunities@comlinks.org.uk)) by midnight on Sunday 16<sup>th</sup> August for review and assessment.
- All documents, together with assessors' comments are circulated to TEFG for review and comment
- Assessors comments are circulated to GTP Steering Group members for review and comment
- TEFG panel meet to discuss proposals and review comments from GTP Steering group. An award decision is made

### **Thematic Group Contact Details**

The individuals below can be contacted directly to discuss the opportunities for collaborative working across Govan and the development and submission of EOIs.

**Supporting Children and Families** – Neil McIntosh: [Neil.mcIntosh@NSPCC.org.uk](mailto:Neil.mcIntosh@NSPCC.org.uk)

**Learning for Life and Work** - Martin Wright: [martin.wright@glasgowlife.org.uk](mailto:martin.wright@glasgowlife.org.uk) OR Connal Cochrane: [connalcochrane@rangers.co.uk](mailto:connalcochrane@rangers.co.uk)

**Food for Good** - John Casey: [John.Casey@ggc.scot.nhs.uk](mailto:John.Casey@ggc.scot.nhs.uk)

**Young People** - Gary Maguire: [gary.maguire@glasgowlife.org.uk](mailto:gary.maguire@glasgowlife.org.uk)

**Arts, Heritage and Wellbeing** - Yvonne Reilly: [Yvonne.Reilly2@glasgow.gov.uk](mailto:Yvonne.Reilly2@glasgow.gov.uk) AND Michelle Fagan: [michellefegan@Linthouseha.com](mailto:michellefegan@Linthouseha.com)

**Govan Positive Communities** (Environmental and Community Safety) - Yvonne Reilly: [Yvonne.Reilly2@glasgow.gov.uk](mailto:Yvonne.Reilly2@glasgow.gov.uk)

**Building Connections** – Yvonne Reilly: [Yvonne.Reilly2@glasgow.gov.uk](mailto:Yvonne.Reilly2@glasgow.gov.uk)

**Targeted delivery** - For projects specifically around **mental health and wellbeing, addictions and gender based violence** for specific vulnerable groups (identified through the need analysis from local community consultation and emerging national evidence base) and **financial inclusion** we recognise that not all EOIs will fit with existing GTP thematic groups and a process has been developed to consider any external EOIs.

TEFG members and project partners across Govan will **directly approach** organisations and groups to discuss opportunities to develop and submit an EOI that meets these priority themes.

EOIs should be submitted by Wednesday 12<sup>th</sup> August to

[govancommunities@comlinks.org.uk](mailto:govancommunities@comlinks.org.uk)

EOI's will be assessed against an agreed scoring matrix with recommendations submitted to TEFG for discussion and an award decision made.

**Funding** - Successful proposals will be notified of the award via letter along with a copy of the terms and conditions of the award. Once accepted by the applicant funding will be released via bank transfer by the Linthouse Housing Association finance team.

Thematic Leads will be asked to enter into a written agreement with the delivery organisations and groups in order to distribute the funding. A Partnership Agreement will be prepared by Linthouse Housing Association for use.

**Monitoring** - Thematic leads will be asked to complete both an interim and final monitoring and evaluation form. The returns will seek information on the activity performed in the

period, number of people helped, and amount of money spent. The information gathered will then be used in reports due to Scottish Government for the release of additional funding.

If any organisation has a query regarding the process, an e-mail should be submitted to [govancommunities@comlinks.org.uk](mailto:govancommunities@comlinks.org.uk) and copied to [businesssupport@linthouseha.com](mailto:businesssupport@linthouseha.com)