**INFORMATION SHEET FOR HOUSING LIST APPLICANTS**

If you need this leaflet in a different language, please let us know. We will provide the information in a form that suits your needs.

This information is provided as a general guideline to inform you of the supply and demand of our properties over the last few years.

If you wish to discuss your housing application in more detail, please contact us on Tel: 0141 445 4418 or Email: [enquiries@linthouseha.com](mailto:enquiries@linthouseha.com)

**Our Properties and the Housing List**

On average, we manage a housing list of approximately 1,000 applicants each year. The housing list is always open to anyone over 16 years, and we receive applications on a daily and weekly basis.

Each year, we have approximately **120** empty houses to re-let. The majority of the properties that become available are our 1 or 2 bed flats with our larger properties and houses less frequently available for re-let.

As well as the level of points you have been awarded, the preferences you express for different types and locations of housing could also affect the timescale in which you will be considered for an offer of housing.

We have properties for rent in the Linthouse, Langlands and Drumoyne area of Govan in Glasgow. The individual streets and property types are listed by these areas:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **LINTHOUSE** | | | | | | |
| Street | House Type | | Street | | | House Type |
| Aboukir Street | pre-1919 tenements & tenements | | Holmfauld Road | | | pre-1919 tenements & tenements |
| Barnwell Terrace | pre-1919 4 in a block | | Holmfauldhead Place | | | pre-1919 tenements |
| Burghead Drive | pre-1919 tenements | | Hutton Drive | | | pre-1919 tenements |
| Burghead Place | pre-1919 tenements | | Kennedar Drive | | | pre-1919 tenements |
| Clachan Drive | pre-1919 tenements | | Linthouse Buildings | | | pre-1919 tenements & main door |
| Cressy Street | pre-1919 tenements) | | Luma Gardens/ Hardgate Road | | | 4 in a block |
| Drumoyne Drive | amenity flats and Cottages | | Moss Road | | | pre-1919 tenements |
| Drive Road | pre-1919 tenements | | Peninver Drive | | | pre-1919 tenements |
| Govan Road | pre-1919 tenements | | Skipness Drive | | | pre-1919 tenements |
|  |  | | St Kenneth Drive | | | pre-1919 tenements |
| **LANGLANDS** | | | | | | |
| Street | House Type | | Street | | | House Type |
| Mallaig Place | Main door | | Melvick Place | | | Main door |
| Mallaig Road | Multi Storey – all amenity flats for over 55 years | | Morefield Road | | | (tenements) |
| Mallaig Road | tenements & main doors) | | Mountgarrie Path | | | (tenements) |
| Marchglen Place | Main door | | Mountgarrie Road | | | Multi Storey – all amenity flats for over 55 years |
| Meldon Place | Main door | | Munlochy Road | | | Main door |
| Melness Place | Main door | | Murroes Road | | | tenements & main doors) |
|  |  | | Mybster Place (main doors) | | | Main door |
| **DRUMOYNE** | | | | | | | |
| Street | | House Type | | Street | House Type | | |
| Balbeg Street | | tenements | | Meiklewood Road | tenements | | |
| Elder Grove Court | | amenity main door | | Shieldhall Road | tenements | | |
| Finsbay Street | | main doors | | Cromdale Square | flats and houses | | |

The types of property in our area are mainly pre-1919 tenements which is the traditional sandstone tenement flats, typical of the style of flats available in and around Glasgow.

In addition, we have Amenity Housing which is accommodation solely for people who are over 55 years only. There may be occasion when there is a medical reason for allocating this type of housing to under 55 years. Our amenity housing is located within our multi-story flats; our grade A listed Elder House at 1 Drumoyne Drive and our newly converted main door properties at Elder Grove Court in Drumoyne.

We have some main door back and front door properties, mainly located in the Drumoyne and Langlands area.

Lastly, we have a small supply of four in a block type flats and there are some tenements that are flats that have a main door off a close that are still classified as tenements.

**Property allocation Information (Housing List)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Property Size** | **Type** | **Number of Lets** | **Average Points** |
| **1 apt** | **Bedsit** |  |  |
| **2 apt** | **Flat** |  | **200** |
| **3 apt** | **Flat** |  | **185** |
| **4 apt** | **Flat** |  | **225** |
| **5 apt** | **House** |  | **210** |

Most of the properties that become available are in Linthouse with only a few becoming available in Langlands and Drumoyne.

In line with our Allocations Policy, we also have a statutory obligation to provide properties to people who are assessed as homeless by Glasgow City Council. Our annual lettings plan sets out the expected number of re-lets available for each group in the coming year. For 2022-2023, we anticipate re-lets and the breakdown would therefore be as follows:

**Letting Plan 2022-23**

|  |  |  |  |
| --- | --- | --- | --- |
| **General** | **Transfers** | **Homeless** | **Other** |
| **40%** | **20%** | **35% up to 60%** | **5%** |

**Homelessness/ Other housing options**

If you are currently homeless, we would advise you to contact Social Work services at your local council office for access to temporary and permanent accommodation and advice on re-housing. LHA take homeless referrals as do most Housing Associations in Glasgow. If you need to make a homelessness application, you should make an appointment or drop in at your local Community Casework Team. We have provided details at the end of this information street for Homeless Casework Team local offices.

**Other Housing Associations**

Applicants are always advised that they may wish to apply to other Housing Associations to increase their re-housing options depending on which areas you are willing to consider. In most cases this involves contacting the Association directly to complete a housing application form. You can access a full list of all Housing Associations in Glasgow or indeed Scotland on the Scottish Housing Regulator website at: <https://www.housingregulator.gov.scot/landlord-performance/landlords>

Other housing associations that have property in areas in or near the Linthouse and Govan area are:

|  |  |
| --- | --- |
| Govan Housing Association  35 McKechnie Street  Glasgow  G51 3AQ  0141 440 0308 | Elderpark Housing Association  31 Garmouth Street  Glasgow  G51 3PR  0141 440 2244 |
| Glasgow Housing Association  1 Dava Street  Glasgow  G51 2BS  0800 479 7979 | Southside Housing Association  135 Fifty Pitches Road  Glasgow  G51 4EB  0141 422 1112 |
| New Gorbals Housing Association  200 Crown Street  Glasgow  G5 9AY  0141 429 3900 | West of Scotland Housing Association  40 Barrowfield Drive  Glasgow  G40 3QH  0141 550 5600 |
| Thenue Housing Association  423 London Road  Glasgow  G40 1AG  0141 550 3581 | Sanctuary Scotland Housing Association  7 Freeland Drive Glasgow G53 6PG  0800 131 3348 |

**Future Developments**

Linthouse Housing Association are keen to secure funding for new build developments; we completed a new development in August 2022 at Cromdale Square of 49 flats and houses. We hope to build more in the future, keep up to date on our website <https://www.linthouseha.com/news>

**Relevant changes in your circumstances**

If there are any changes in your circumstances which could affect your housing application, please notify us. Relevant changes include changes to the number of people living in your household; change of address; changes to medical or social factors which affect your housing situation, if you are threatened with homelessness. In all cases, we will amend your existing application and notify you of any change to your points level. Please also keep us informed regarding any change in your preferences for particular areas or types of accommodation.

**Reviews of our Housing List**

You will be contacted on an annual basis to check that you wish to remain on the housing list, please ensure that you reply to this request otherwise your application may be removed from the housing list.

**The Points System - Summary**

We allocate our properties based on the number of points you are awarded. The following is a summary of the points system that we operate:

|  |
| --- |
| Homeless or Threatened with Homelessness: **20 points** |
| Insecure tenancy points:  someone renting private rented tenant and has been given notice to leave: **10 points** |
| Property is Below Tolerable Standard: **20 points** |
| Property has Penetrating Dampness: **10 points** |
| Property has Serious Condensation or Mould Growth: **10 points** |
| Overcrowding:  for every bedroom lacking against our occupancy standards: **10 points** |
| Lacking amenities:  lacking suitable kitchen/cooking facilities; inside toilet; bath or shower; hot water supply: **6 points** |
| Sharing amenities: applicants who have access to kitchen/cooking facilities, toilet, bath, shower or living area, but share more than 2 of these facilities with family or friends or as a lodger: **8 points** |
| Mobility/Medical Condition  • High Priority: **30 points**  • Medium Priority: **15 points**  • Lower Priority: **5 points** (LHA tenants only) |
| Social/Family Need  • someone is seeking to move into the area to receive or provide support to a family member: **20 points**  • someone has been approved for adoption or kinship and has other unmet housing needs: **15 points**  • employed locally and the applicant lives out-with the Glasgow boundary: **5 points** |
| Harassment or abuse  • High Priority: **30 points**  • Less Serious Priority (LHA tenants only): **16 points** |
| Social housing tenants who are under- occupying their home:  • first bedroom: **15 Points**  • every additional bedroom extra: **10 points** |

**Frequently Asked Questions:**

**How long does it take to process my housing application form?**

* Our target is to process your application within 10 working days from all information being received, it is really important that you provide everything that we need to make an assessment. We will contact you to try and get the information, however, if you do not provide this, we will return your form until you are able to send us all the required information.

**How do I complete a housing application form?**

* You should ensure that all questions on the form are completed, and that the form is signed and dated. All applicants must provide the evidence required for each applicant for the address applying from. For others in household evidence of address is only required where there is overcrowding, however, in these cases evidence must be provided for all members of the household. This includes those not being rehoused but who are part of current household. Other evidence such as medical letters and confirmation of access arrangements for children should also be provided.

**I am homeless with no fixed abode, what address should I fill in for correspondence?**

* You should complete the application based on where you stay most days of the week as this will allow us to assess your priority.

**Can I get an update on my application and when will I get a house?**

* Our housing list is open to all applicants and can change on a daily basis. Your application will only be considered when we have the type and size of property become available that you have requested, and it will be assessed along with other applicants. **We do not ever tell applicants what place they are on our list as this can change**. Applicants should be aware that our turnover of properties is mainly for our tenement flats, and we will contact you directly if you are being considered for any property. You should tell us if anything changes in your circumstances as this may change your priority.

**Are there any new build properties?**

* Linthouse built a new development during 2021/2022, all the properties were let and tenanted by August 2022. You can still select Cromdale Square in your application; however, we do not know when there will be any properties come available.

**What if I have a change of circumstances, do I need to fill in a new form?**

* If you have moved address, you must complete a new housing application form as points are awarded for your current address only. Changes to your household or any new relevant details can be provided in writing or by contacting us to update your application.

**How do you assess for points?**

* We use our points system as summarised above. If you tell us about your circumstances fully, we can allocate points. It is really important that you tell us everything that is relevant to allow accurate pointing of your application. If you wish to apply for medical points, you need to complete the medical form.

**What if I have rent arrears, will I be able to apply for a house?**

* Yes, you can still apply, however you will need to evidence that you have entered into a repayment arrangement to be offered a property. Your application may be suspended until an arrangement is made.

**I want to make a complaint about the allocations process – how do I do this?**

* Linthouse Housing Association deals with a range of complaints including about our policies and procedures. If you are dissatisfied with any aspect of the service, you can contact us to make a complaint. We will investigate the complaint act accordingly. A copy of our complaints process is available on the website or on request.

**Further advice and assistance**

Please contact us if you wish further advice or assistance regarding your housing application. Our opening hours are 9-5 Monday to Thursday and 9-4 on Friday. **Contact Details for Homeless Casework Team Local Offices in Glasgow:**

|  |  |
| --- | --- |
| North East Community Casework Service  Easterhouse Social Work Team  1250 Westerhouse Road  Easterhouse  G34 9EA  Phone 0141 276 6153 | **North East Covers:**  Auchinlea, Baillieston, Balmore, Balornock, Barlanark, Bishop’s Wood, Blackhill, Braidfauld, Bridgeton, Broomhouse, Calton, Camlachie, Cardowan, Carmyle, Carntyne, Cathedral, Craigend, Cranhill, Crosshill, Dalmarnock, Dennistoun, Easterhouse, Fullarton, Garrowhill, Garthamlock, Gartloch, Germiston, Greenfield, Haghill, Hogganfield, Millerston, Mount Vernon, Parkhead, Petershill, Provanmill, Queenslie, Riddrie, Robroyston, Royston, Roystonhill, Ruchazie, Sandyhills, Shettleston, Sighthill, Springboig, Springburn, Stobhill, Swinton, Tollcross, Townhead and Wellhouse. |
| North West Community Casework Service  30 Mansion Street  Glasgow  G22 5SZ  Phone: 0141 276 6169 & 0141 287 3158 | **North West Covers**:  Anderston, Anniesland, Blairdardie, Blythswood, Broomhill, Broomielaw, Cadder, Charing Cross, City Centre, Colston, Cowcaddens, Dawsholm, Dowanhill, Drumchapel, Finnieston, Firhill, Garnethill, Garscadden, Gilshochill, Hamiltonhill, Hillhead, Hyndland, Jordanhill, Kelvindale, Kelvingrove, Kelvinside, Keppoch, Maryhill, Maryhill Park, Milton, North Kelvinside, North Knightswood, Parkhouse, Partick, Partickhill, Port Dundas, Possil, Possilpark, Ruchill, Scotstoun, Scotstounhill, St Enoch, Summerston, Temple, Whiteinch, Woodlands, Woodside, Yoker and Yorkhhill. |
| **South Community Casework Service**  Rowanpark  Ardlaw Street  Govan  G51 3RR  Phone: 0141 276 8201 & 0141 276 6180 | **South Covers:**  Arden, Battlefield, Bellahouston, Carmunnock, Carnwadric, Castlemilk, Cathcart, Corkerhill, Craigton, Croftfoot, Crookston, Crossmyloof, Darnley, Deaconsbank, Drumoyne, Dumbreck, Gorbals, Govan, Govanhill, Hillington, Hillpark, Hutchestontown, Ibrox, King’s Park, Kinning Park, Langside, Laurieston, Linthouse, Mansewood, Mosspark, Mount Florida, Muirend, Newlands, Nitshill, Oatlands, Penilee, Pollok, Pollok Park, Pollokshaws, Pollokshields, Priesthill, Queen’s Park, Shawbridge, Shawlands, Shieldhall, Simshill, South Cardonald, Southpark Village, Strathbungo, Toryglen and Tradeston. |
| **Out of Hours Homelessness Services** –  If you need a service between the hours of 4.45pm and 11pm single people should attend:  **Glasgow City Mission, 20 Crimea Street, Glasgow, G2 8PW**   * Women and families with children should phone: **0800 838 502** | |